

Courtlands Riding Stables & Pony Club Centre

RIDER REGISTRATION FORM

Name of Equestrian Establishment **Courtlands Riding Stables and Pony Club Centre**

CONFIDENTIAL - Please complete all Sections and Boxes

First Name: Surname:

Address: Postcode:

Tel: (Home) Tel: (Mobile)

Email:

Date of Birth: Age: Weight: Height:

Occupation:

Have you (or the person you are signing for) ever suffered a serious injury or discomfort while riding or been advised not to ride? Yes No

If yes, please describe:

Please detail **ANY** disability or medical conditions that may affect your ability to ride or which your instructor should be aware of in case of emergency.

EMERGENCY CONTACT & DOCTORS DETAILS

Contact Name & Relationship Tel:

Doctors Name Tel:

RIDING ABILITY - you MUST tick all boxes that apply

I consider myself (or the person riding for who I am signing on behalf as a minor) to be a:

Never ridden before Beginner Novice Intermediate Advanced

How many times have you/rider ridden in last 12 months: None under 12 12-40 40+

What do you believe yours or the person riding' capabilities to be on a horse or pony to be?

Riding at a walk Trotting with Stirrups Trotting without Stirrups Cantering

Hacking Riding over jumps up to 0.5m (18") Over jumps 0.75m (30") Riding over cross country jumps

RIDERS UNDER 16 YRS OF AGE: I accept full responsibility for my child and confirm that the above pre-assessed abilities are correct. I accept my child rides at his/her own risk.
RIDERS AGED 16 YRS AND OVER: I confirm that the above pre-assessed abilities are correct and I agree that **I RIDE ENTIRELY AT MY OWN RISK.**
DATA PROTECTION ACT 1998: Statement: I understand that the information I have given will be held in accordance with the Data Protection Act 1998 but may also be made available to Insurers and other concerned parties in the event of any injury or accident.
I understand that I must obey the instructions of the instructor and must comply with the Health & Safety requirements of the establishments. I reserve the right not ride a horse allocated to me or my child and or request a change of instructor.
I confirm that to the best of my knowledge all the above details are correct. A parent or guardian of riders under the age of 16 must sign this form.

I acknowledge **THAT RIDING IS A RISK SPORT AND HOLDS A POTENTIAL DANGER, and that all horses may react unpredictably on occasions.**

If signing on behalf of rider please state relationship to rider:

Signature Print Name Date

TO BE COMPLETED BY INSTRUCTOR / SUPERVISOR ON BEHALF OF THE EQUESTRIAN ESTABLISHMENT

This client has been assessed and our judgement of their capabilities is as follows:

Complete Beginner (Lead rein/Lunge) Beginner (Beginning Walk & Trot independently)

Novice (Walk, Trot, Canter independently) Intermediate (Jumping, Stage 1) Advanced (Stage 2, Equivalent and above)

ASSESSMENT LESSON CONTENT: Walk Trot Canter W/O Stirrups Jump Lateral

OFFICE USE - Assessment Lesson

Horse Used Lesson Type

Date Time

Signature Print Name Position

COURTLANDS RIDING STABLES AND PONY CLUB CENTRE IS A FULLY LICENSED AND INSURED ESTABLISHMENT

PTO:

ALTHOUGH EVERY CARE IS TAKEN ALL RIDERS RIDE AT THEIR OWN RISK

Courtlands Riding Stables & Pony Club Centre

Terms and Conditions

RIDING SAFETY

The following items are mandatory and must be worn at all times:

- Correctly fitted riding hat to standards (BSEN 1384 (1997), Snell E2001 and or PAS 015. This must be worn at all times when mounted or handling the horses/ponies. This can be hired from us on the day of your ride. Hats must have a solid non adjustable shell. Adjustable or plastic hats are not permitted irrespective of certification.
- Suitable Shirt or top with LONG sleeves
- Boots with a CLEARLY defined straight cut heel (maximum 2cm) and smooth sole.
NO TRAINERS/SPORTS SHOES

The following items are highly recommended while riding:

- It is highly recommended that All riders have their own personal accident insurance
- Body Protector, (BETA level 3)
- Jodhpurs or Breeches,
- Gloves
- Jacket – If worn this item *MUST* be fastened whilst riding

Anyone who wishes to wear their own Riding Hats (all riding hats must carry the latest standards) can do so, but they have to be checked and approved by Courtlands.

Courtlands reserve the right to refuse any person who is deemed to not be wearing the correct clothing/equipment

Please inform Courtlands of any changes to the details on this form as soon as possible and fill in a new form on your next visit

Always arrive and be ready to ride 15 minutes before your session is due to start (if you are late you may not be able to join the session)
Lesson durations are approximate timings

Please drive with care when visiting Courtlands. There are children, adults and animals around at all times, please adhere to the 5 mph speed limit. **PLEASE DO NOT DRIVE OVER 5MPH, IF YOU DO YOU WILL BE ASK TO LEAVE THE PREMISES**

Courtland's cannot take responsibility for unaccompanied minors outside of lessons and other organised Pony Club events unless acting as a Pony Club helper.

There is **NO SMOKING** permitted at anytime anywhere on our premises. **PLEASE DO NOT SMOKE**. If you are caught smoking you may be ask to leave the premises this is for the safety of everyone

THE OWNERS AND MANAGEMENT OF COURTLANDS RESERVE THE RIGHT TO REFUSE TO LET YOU RIDE IF THE CORRECT ATTIRE IS NOT WORN OR IF THEY BELIEVE THAT ALLOWING YOU TO RIDE WOULD CONSITUTE A RISK TO THE HEALTH OR WELLBEING OF EITHER YOU, COURTLANDS PERSONNEL OR ANIMALS.

BOOKING AND PAYMENT

HOW TO BOOK

Bookings can be made in person or via the telephone. In the case of all initial bookings and any subsequent adhoc bookings priority must be given to our existing clientele.

A **Booking Fee** is required at the time of booking either in person, by phone or via email

- £5.00 for standard lessons/1 hour hacks, £20.00 for Specials
- **Private Lessons are to be paid for in full when booking with full payment due on any cancellation**

PAYMENT

Payment is accepted in *cash or **debit/credit cards (for transactions of £25 or above)*

We are longer able to accept card payments for transactions under £25

*****Booking fees will be accepted over the phone by Debit/Credit card at no additional cost.***

CANCELLATION POLICY

Cancellations made any time after booking and up to 24 hours before the booking will incur the cost of the deposit; this will need to be repaid if a further booking is to be made.

Any cancellations within 24 hours will incur the full cost of the booking.

I have read, understand and agree to the terms and conditions on this form

Signature: _____ Print Name. _____.

Printed Name of Rider: _____ Date: _____.
(Parent/Guardian if child is under 18yrs)

A full copy of Courtlands Risk Assessment and Polices are kept in the office and can be seen upon request.

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